



**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
MATERIALS MANAGEMENT DEPARTMENT  
101 OLD VENICE ROAD OSPREY, FLORIDA 34229  
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Enc. \_\_\_\_\_

June 16, 2015

**TO: Lori White, Superintendent**  
**Members of the School Board**

**FROM: Renee Hayes, Manager**  
**Purchasing & Fixed Asset Accounting**

**DATE: June 1, 2015**

**RE: *Deletion List***

Listed on the attached pages are items of furniture, equipment, and vehicles that are unaccounted for, traded in, irreparable, otherwise inoperative or obsolete. Upon Board approval, these items will be deleted from the active property records and disposed of in accordance with Chapter 274 of the Florida Statutes and any applicable Federal regulations. The following information is listed for each item:

Asset Number (Asset No) – This is the property record number and the inventory number assigned to the item by the Fixed Asset Accounting Office.

Description - This is a brief description of the item.

In-Service Date (In-Srvc Dt) - This column indicates the year the item was acquired.

Acquisition Cost (Acq Cost) - Chapter 274 of the Florida Statutes does not provide for any depreciation in the value of equipment. Therefore, all values shown are historical or estimated costs.

Retirement Reason (Retire Rsn) - This column gives a brief reason why the item is classifiable as property to be deleted. This description is taken from the "Deletion of Property Report" form that is completed by the cost center head of the school or department to which the item is assigned.

Additional non-tagged items with an original acquisition value below \$750 will be recycled, sold at auction, or otherwise disposed of.

RH/sm  
Attachment

Please be aware that all mail sent to and from Sarasota County Public Schools is subject to the public records law of Florida.

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: BOOKER HIGH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0085	0085	102893	AV MIXER	0249	MACKIE	09/04/2002	799.99	0.00	05/28/2015	Obsolete	
0085	0085	126378	ACTIVBOARD	0188	PROMETHEAN	11/22/2006	3,850.00	0.00	05/28/2015	Obsolete	
0085	0085	128542	PROJECTION SCREEN	0221	DA-LITE	12/18/2006	3,835.00	0.00	05/20/2015	Obsolete	
<b>** 0085 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>3</b>	<b>8,484.99</b>	<b>0.00</b>			

### COST CENTER: MCINTOSH MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0141	0141	105464	VIDEO PROJECTOR	0204	EIKI	04/29/2003	1,998.00	0.00	05/28/2015	Unusable Due to Deterioration	
<b>** 0141 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>1,998.00</b>	<b>0.00</b>			

### COST CENTER: ESE PUPIL SUPPORT

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0292	0293	98237	INSPIRON 4000 LAPTOP	0360	DELL	02/05/2001	1,904.00	0.00	05/18/2015	Obsolete	
<b>** 0292 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>1,904.00</b>	<b>0.00</b>			

### COST CENTER: EMMA BOOKER ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0501	0501	66087	FOOD WARMING CABINET	0536	SECO	06/19/1990	1,840.00	0.00	05/18/2015	Unusable Due to Deterioration	
<b>** 0501 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>1,840.00</b>	<b>0.00</b>			

### COST CENTER: TOLEDO BLADE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1231	1231	71591	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71592	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71593	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71594	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71698	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71699	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71700	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71701	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71595	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71596	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71597	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	
1231	1231	71599	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

1231	1231	71600	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71601	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71602	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71603	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71604	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71607	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71694	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71695	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71696	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71605	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71606	TABLE/STOOL COMBO	0106	PREPSTER	11/04/1992	909.84	0.00	05/27/2015	Unusable Due to Deterioration
1231	1231	71697	TABLE/STOOL COMBO	0106	PREPSTER	11/06/1992	909.84	0.00	06/01/2015	Unusable Due to Deterioration

<b>** 1231 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				<b>24</b>	<b>21,836.16</b>	<b>0.00</b>				

## COST CENTER: WOODLAND MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1291	1291	165723	VIDEO PROJECTOR	0204	BENQ	08/09/2011	822.00	422.42	05/28/2015	Not Economical to Repair	

<b>** 1291 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				<b>1</b>	<b>822.00</b>	<b>422.42</b>				

## COST CENTER: RESEARCH, ASSESSMENT & EVALUATION

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9016		128504	PAPER SHREDDER	0339	FELLOWES	04/23/2007	1,299.00	0.00	05/20/2015	Obsolete	

<b>** 9016 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				<b>1</b>	<b>1,299.00</b>	<b>0.00</b>				

## COST CENTER: SAFETY & SECURITY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9035	0051	104604	EVO LAPTOP	0360	COMPAQ	06/16/2003	890.00	0.00	05/18/2015	Obsolete	
9035	0051	106359	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0051	106881	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0071	106358	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0084	106355	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0085	106348	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0101	105429	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0131	106360	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/22/2015	Obsolete	
9035	0191	106305	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	
9035	0201	105428	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/22/2015	Obsolete	
9035	0261	106363	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete	

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9035	0451	106306	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete
9035	0491	105426	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/18/2015	Obsolete
9035	1231	105425	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/22/2015	Obsolete
9035	1261	106351	DUAL-SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/22/2015	Obsolete
9035	1271	106361	DUAL SIDED CARD PRINTER	0362	CIM	06/23/2003	3,195.00	0.00	05/22/2015	Obsolete

<b>** 9035 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				16	48,815.00	0.00				

## COST CENTER: PUPIL SUPPORT

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9051	0461	109943	LASERJET 4200 DTN	0362	HP	04/08/2004	1,573.83	0.00	05/18/2015	Obsolete	

<b>** 9051 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				1	1,573.83	0.00				

## COST CENTER: COMMUNICATIONS & COMMUNITY RELATIONS

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9075	0391	101971	DIGITAL CAMCORDER	0230	SONY	03/05/2001	2,595.00	0.00	05/28/2015	Obsolete	

<b>** 9075 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				1	2,595.00	0.00				

<b>** GRAND TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				50	91,167.98	422.42				